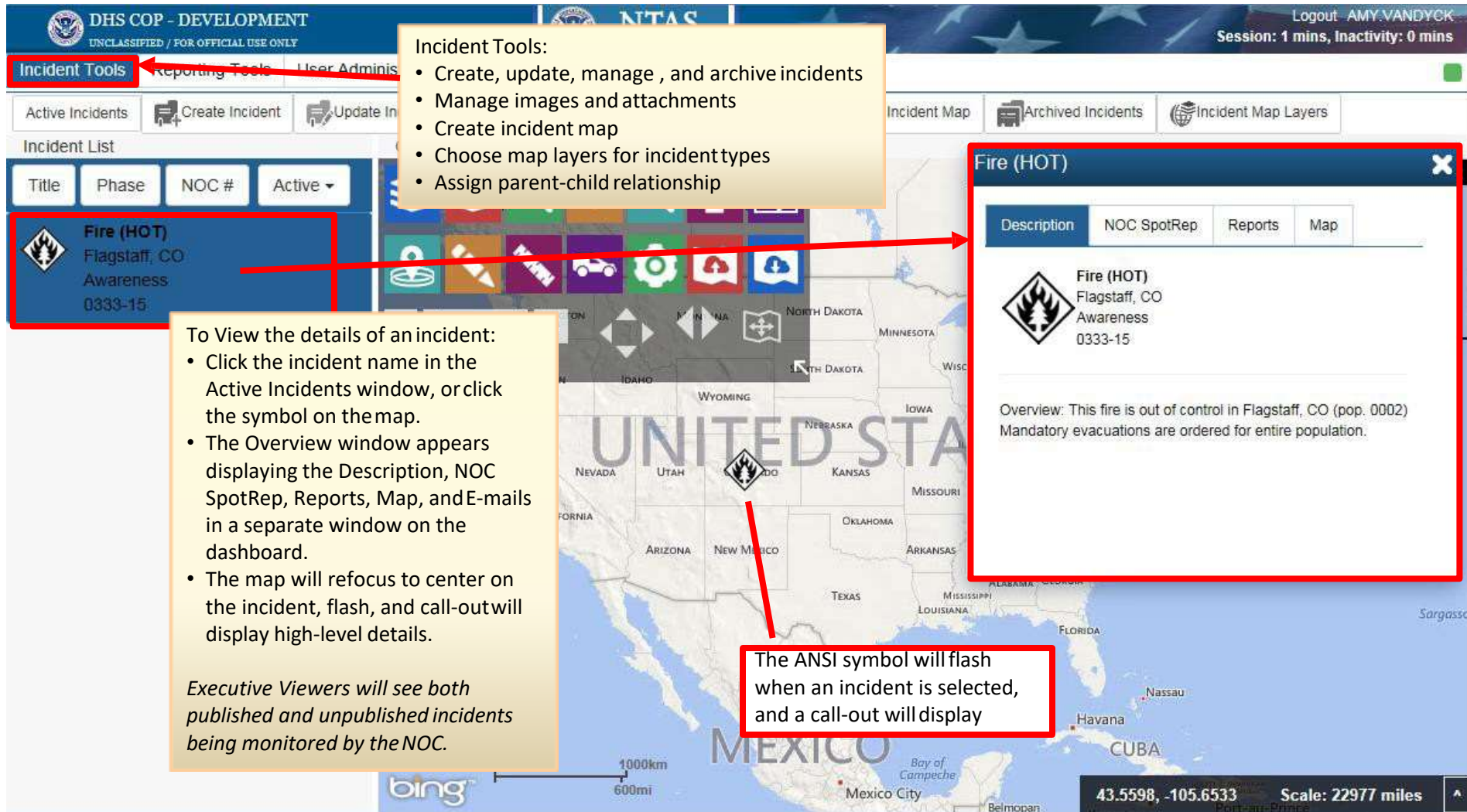


Viewer Quick Reference Card for DHS Common Operating Picture



Incident Tools:

- Create, update, manage, and archive incidents
- Manage images and attachments
- Create incident map
- Choose map layers for incident types
- Assign parent-child relationship

To View the details of an incident:

- Click the incident name in the Active Incidents window, or click the symbol on the map.
- The Overview window appears displaying the Description, NOC SpotRep, Reports, Map, and E-mails in a separate window on the dashboard.
- The map will refocus to center on the incident, flash, and call-out will display high-level details.

Executive Viewers will see both published and unpublished incidents being monitored by the NOC.

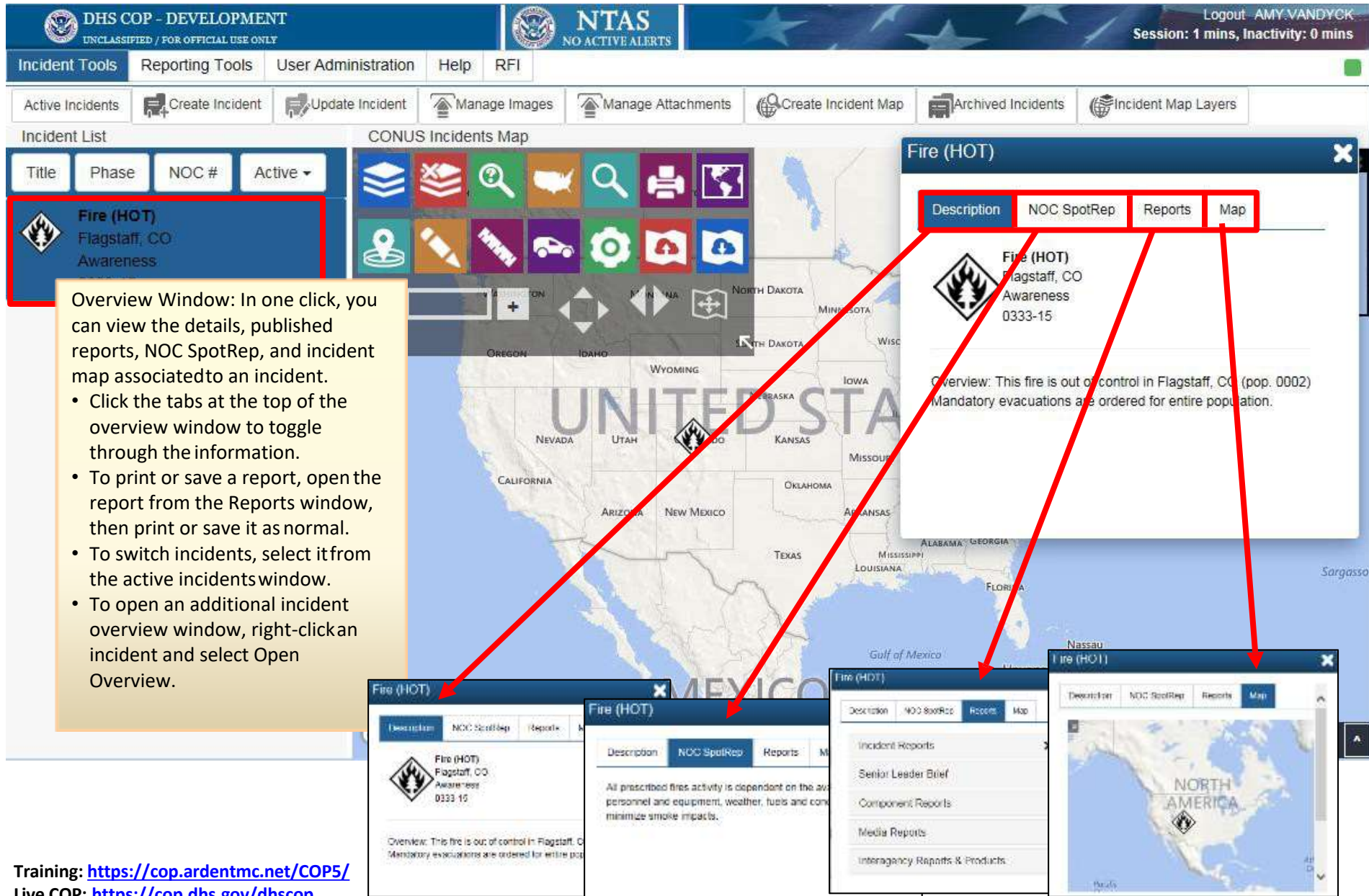
Fire (HOT)
Flagstaff, CO
Awareness
0333-15

Fire (HOT)
Flagstaff, CO
Awareness
0333-15

Overview: This fire is out of control in Flagstaff, CO (pop. 0002)
Mandatory evacuations are ordered for entire population.


The ANSI symbol will flash when an incident is selected, and a call-out will display

Viewer Quick Reference Card for DHS Common Operating Picture



The screenshot displays the DHS Common Operating Picture (COP) interface. At the top, there are navigation tabs for Incident Tools, Reporting Tools, User Administration, Help, and RFI. Below these are various tool icons for incident management. The main area is divided into an Incident List on the left and a CONUS Incidents Map in the center. A red box highlights a specific incident in the list: 'Fire (HOT) Flagstaff, CO Awareness'. A yellow callout box provides instructions on how to view details, reports, and maps for an incident. Four red arrows point from the 'Description', 'NOC SpotRep', 'Reports', and 'Map' tabs in the overview window to their respective sections in the interface.

Incident List

Title	Phase	NOC #	Active
 Fire (HOT) Flagstaff, CO Awareness			

CONUS Incidents Map

Fire (HOT) Overview Window

- Description
- NOC SpotRep
- Reports
- Map

Overview: This fire is out of control in Flagstaff, CO (pop. 0002). Mandatory evacuations are ordered for entire population.

Reports Window:

- Incident Reports
- Senior Leader Brief
- Component Reports
- Media Reports
- Interagency Reports & Products

Overview Window: In one click, you can view the details, published reports, NOC SpotRep, and incident map associated to an incident.

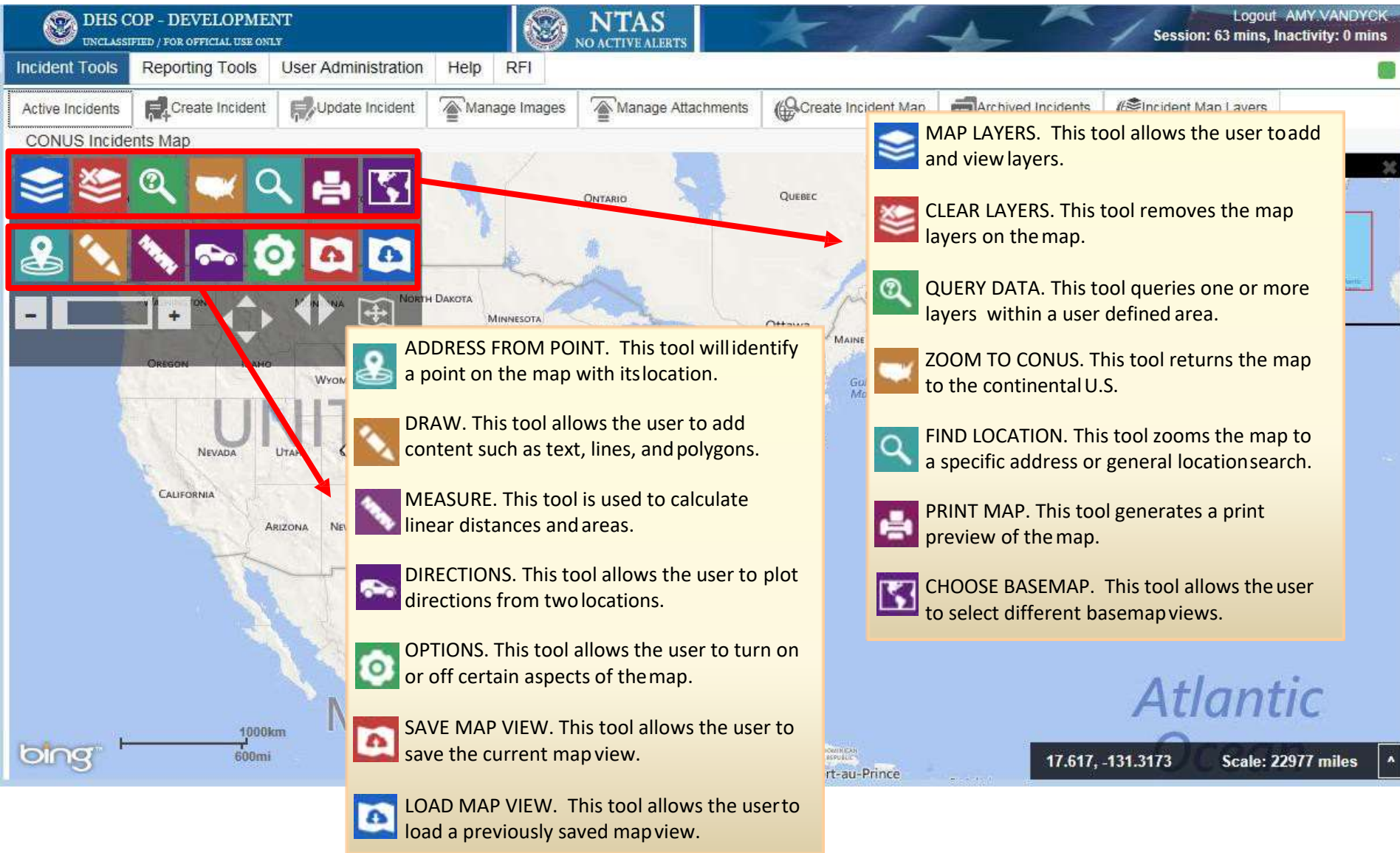
- Click the tabs at the top of the overview window to toggle through the information.
- To print or save a report, open the report from the Reports window, then print or save it as normal.
- To switch incidents, select it from the active incidents window.
- To open an additional incident overview window, right-click an incident and select Open Overview.

Training: <https://cop.ardentmc.net/COP5/>

Live COP: <https://cop.dhs.gov/dhscop>

HSIN log-in credentials required

Viewer Quick Reference Card for DHS Common Operating Picture



The screenshot shows the DHS COP interface with a map of the United States. A red box highlights a toolbar with 14 icons. Red arrows point from these icons to two callout boxes. The top callout box contains descriptions for MAP LAYERS, CLEAR LAYERS, QUERY DATA, ZOOM TO CONUS, FIND LOCATION, PRINT MAP, and CHOOSE BASEMAP. The bottom callout box contains descriptions for ADDRESS FROM POINT, DRAW, MEASURE, DIRECTIONS, OPTIONS, SAVE MAP VIEW, and LOAD MAP VIEW.

DHS COP - DEVELOPMENT
UNCLASSIFIED / FOR OFFICIAL USE ONLY

NTAS
NO ACTIVE ALERTS

Logout: AMY.VANDYCK
Session: 63 mins, Inactivity: 0 mins

Incident Tools | Reporting Tools | User Administration | Help | RFI

Active Incidents | Create Incident | Update Incident | Manage Images | Manage Attachments | Create Incident Map | Archived Incidents | Incident Map Layers

CONUS Incidents Map

MAP LAYERS. This tool allows the user to add and view layers.

CLEAR LAYERS. This tool removes the map layers on the map.

QUERY DATA. This tool queries one or more layers within a user defined area.

ZOOM TO CONUS. This tool returns the map to the continental U.S.

FIND LOCATION. This tool zooms the map to a specific address or general location search.

PRINT MAP. This tool generates a print preview of the map.

CHOOSE BASEMAP. This tool allows the user to select different basemap views.

ADDRESS FROM POINT. This tool will identify a point on the map with its location.

DRAW. This tool allows the user to add content such as text, lines, and polygons.

MEASURE. This tool is used to calculate linear distances and areas.

DIRECTIONS. This tool allows the user to plot directions from two locations.

OPTIONS. This tool allows the user to turn on or off certain aspects of the map.

SAVE MAP VIEW. This tool allows the user to save the current map view.

LOAD MAP VIEW. This tool allows the user to load a previously saved map view.

Atlantic

17.617, -131.3173 Scale: 22977 miles

Training: <https://cop.ardentmc.net/COP5/>

Live COP: <https://cop.dhs.gov/dhscop>

HSIN log-in credentials required